

**Memorandum of Understanding (MOU)
between the Government of South Africa
and the National Religious Leaders' Forum (NRLF)/
National Religious Association for Social Development (NRASD)**

PROJECT BRIEF

**Religious Sector Home and Community-Based Care (HCBC)
Leadership and Management Capacity-Building Programme**

The National Department of Social Development (DSD) in collaboration with the National Religious Association for Social Development (NRASD) has approved a national Home and Community-Based Care (HCBC) Leadership and Management Capacity-Building Programme for the Religious Sector.

This collaboration is an effort to foster a caring society, and to relief and eradicate poverty through the promotion of the previously disadvantaged members of our communities.

1. Management Structure – The Roles of Partners

1.1 Department of Social Development (DSD)

- Has provided funding for the implementation of the programme;
- Will raise awareness and facilitate cooperation on the programme at government provincial and district levels;
- Will jointly facilitate course development and presentations at workshops aimed at leadership and management capacity-building;
- Will provide joint oversight and supervision as part of the Management Committee;
- Will review and report on progress to the Office of the President.

1.2 National Religious Association for Social Development (NRASD)

- Will conduct an advocacy campaign for the programme within the Religious Sector;
- Will jointly facilitate course development and presentations at workshops aimed at leadership and management capacity-building;
- Will recruit religious leaders and members as programme participants;
- Will be responsible for the logistical arrangement of workshops, including:
 - Sourcing of workshop presenters;
 - Securing of workshop dates and venues;
 - Arrangement of transport, accommodation and catering;
 - Reproduction and distribution of course material;
- Will provide joint oversight and supervision as part of the Management Committee.
- Will review and submit quarterly progress reports (narrative and financial) to the DSD on 30 September 2009, 15 December 2009 and 31 March 2010;

1.3 Management Committee

- Will be composed of members from the DSD and the NRASD;
- Will review programme;
- Will provide joint oversight and supervision, including:
 - Review on practical implementation of programme;
 - Monitoring and evaluation of progress;
 - Recommendations for corrective measures.

2. Programme Scope

2.1 Programme Goal

The goal of the programme is to build the capacity of religious networks to provide leadership and management to HCBC projects. This goal will be achieved via two sets of workshops, namely: (1) consultation workshops; and (2) leadership training workshops.

2.2 Consultation Workshops

Activity/ input: Information on the core elements of leadership and management for HCBC will be presented at the consultation workshops.

The target group for the consultation workshops will be 50 senior members from the leadership of the Religious Sector.

The outcome of the consultation workshops is to have informed religious leaders who can communicate information to their constituencies.

Workshop duration: 1 day.

Three 1-day consultation workshops will be presented:

- The first national consultation workshop was hosted on 11 September 2009 in Johannesburg.
- The remaining two provincial consultation workshops will be hosted in December 2009 in Bellville (close to Cape Town International Airport) and in Durban respectively.

2.3 Leadership Training Workshops

Activity/ input: Intensive courses on leadership and management for HCBC will be presented at the leadership training workshops.

The target group for the leadership training workshops will be 250 members from the Religious Sector that were nominated by their respective religious leaders and networks.

The outcome of the leadership training workshops is to have course participants that have gained theoretical and practical knowledge in leadership and the management of projects, the functioning of teams, the formation of partnerships, the development of business plans and the skills to present business plans.

Workshop duration: 3 days.

Six 3-day leadership training workshops, clustering three provinces per workshop, will be presented:

- The first two leadership training workshops will cluster the provinces of the Eastern Cape, the Northern Cape and the Western Cape. Presentation will be scheduled for February 2010 in Bellville.
- The next two leadership training workshops will cluster the provinces of the Gauteng, Limpopo and the North West. Presentation will be scheduled for February 2010 in Johannesburg.
- The last two leadership training workshops will cluster the provinces of the Free State, KwaZulu-Natal and Mpumalanga. Presentation will be scheduled for March 2010 in Durban.

Participants will receive a certificate of attendance.

The NRASD and its Religious Sector HIV and AIDS Task Team (RSHATT) will serve as a support structure and reference point for further enquiries on the development and management of HCBC projects, including the writing of business plans.

3. Benefits to the Religious Sector

Local congregations, mosques, synagogues, temples, etc will benefit as:

- Religious leaders will be better informed in terms of leadership and management capacity challenges as it relate to HCBC;
- Local members will be capacitated to lead and manage HCBC projects;
- HCBC projects will be strengthened;
- Recipients of HCBC services will have access to improved services.

4. Contact Persons

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